



BOARD MEETING #4
MONDAY | 13 Feb 2023
The NAKED Wines - Norwich
IN PERSON

BOARD MEETING 04

Meeting of the Board of the Norwich ICENI Baseball Club

13th February 2023 | 18.00 - 20.17 | The NAKED Wines, Norwich

ATTENDEES: Chair & Icon Team Manager: *Tom Thornhill (TT)*, Vice-Chair: *Phil Walmsley (PW)*, Secretary & Queens Team Manager: *Ara Gumban (AG)*, Communications Officer: *Ana Coutinho (AC)*, Treasurer: *Denis Morales (DM)*, Warriors Team Manager & Safeguarding Officer: *Sim Ralph (SR)*, Grounds Officer: *Brad Mclean (BM)*

Apologies: Norfolk Baseball League Commissioner: *Andreas Fopp (AF)*, Social Sec: *Gabi Balt (GB)*

4.1 Chair's Welcome, Introductions and Apologies	<ul style="list-style-type: none"> TT welcomed everyone Apologies sent from AF & GB
4.2 Declarations of Interest	No interests were declared
4.3 Approval of Meetings #3	<ul style="list-style-type: none"> Clarification needed for for Board Meeting Minutes #3: <p>SR pointed out correction about point number 3.8 LOCAL LEAGUE SPITFIRE PROPOSAL where AG noted “No objections from Board Members” — this has to be changed to “Local League Captain’s Meeting: to be discussed during committee meeting and to be approved. Note: Captain’s Meeting approved rebranding”</p> <p>ACTION 4.3 for AG: Update Minutes #3</p>
4.4 Review of Previous meeting Action points	<p><i>*Note that documents regarding this point (Meeting Minutes) are attached to the original agenda and stored in our Google Drive under Board Meeting 3_09/Jan</i></p> <p>Action Points #3 Checklist Below</p>



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1	ACTION POINT 3.4.1 MEETING SCHEDULE	<ul style="list-style-type: none"> ○ AG to schedule meetings for February, March, & April TO BE COMPLETED AT THE BEGINNING OF EACH MEETING MONTH
2	ACTION POINT 3.4.2 LL SCHEDULE	<ul style="list-style-type: none"> ○ TT to send LL schedule to AG to help arrange Queens fixture in Summer LL COMPLETED
3	ACTION POINT 3.4.3 BATTING CAGE	<ul style="list-style-type: none"> ○ DM to review batting cage quality , decide a take down and schedule this ASAP Batting cages sorted Outcome: Grounds need maintenance ACTION for BM: -Batting cages- schedule when it needs to be put up & alert/notify members on Spond -Make group chat for Grounds Committee
4	ACTION POINT 3.4.4 ADDITIONAL COACH	<ul style="list-style-type: none"> ○ SR to add AG to Coaching & Development Committee group chat for the beginner's sessions COMPLETED
5	ACTION POINT 3.4.5 CAMBRIDGE CLINIC	<ul style="list-style-type: none"> ○ TT to release final details ○ TT + Comms to do CTA for the Umpiring Clinic on Cambridge COMPLETED
6	ACTION POINT 3.4.6 COMMS	<ul style="list-style-type: none"> ○ TT + AC to work on Paid Ads for social media campaigns ○ AC + AG to work on Backstop Banner design, budget, and print COMPLETED ACTION for TT: Printing guy details, budget under Comms
7	ACTION POINT 3.4.7 KEYS	<ul style="list-style-type: none"> ○ Follow up BM for extra keys for Hewett Academy ACTION for TT: Message Anthony for extra keys ACTION for Brad: Get keys off AF
8	ACTION POINT 3.5.1 BATTING CAGE PURCHASE	<ul style="list-style-type: none"> ○ AG to arrange batting cage collection and purchase with another club member, Steve Hume COMPLETED
9	ACTION POINT 3.6.1 GROUNDS DEVELOPMENT PROPOSAL	<ul style="list-style-type: none"> ○ BM to provide more detail regarding Grounds Report proposal COMPLETED
10	ACTION POINT 3.6.2 COLNEY	<ul style="list-style-type: none"> ○ TT to talk to Bluesox regarding Colney fixtures COMPLETED
11	ACTION POINT 3.6.3 CLAY MIXTURE	<ul style="list-style-type: none"> ○ PW to check with BM if more clay mixture is needed COMPLETED, Result: we don't need more clay
12	ACTION POINT 3.7.1 MEMBERSHIP	<ul style="list-style-type: none"> ○ AC + AG to work on a simplified version of our membership bands COMPLETED by PW, will be discussed
13	ACTION POINT 3.8.1 SPITFIRES JERSEY	<ul style="list-style-type: none"> ○ Ask Rod to give list of names of people w/out Bucks jersey yet so treasury can account how many new jerseys will be subbed by club COMPLETED



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<p>4.5 Treasury Report from DM</p>	<p style="text-align: right;"><i>This latest statement is provided by our club Treasurer</i></p> <p>4.5.1 Refunds -Board discussed in detail that refunds cannot be made especially if member already attended a session of their membership -Rare exception for special cases, Treasurer to make a “case to case” informed decision</p> <p>ACTION for TT: Update Ledger</p>
<p>4.6 Floor for BM to discuss Grounds Development Project 2023 & BSUK Facilities Fund Application</p>	<p style="text-align: right;"><i>Document provided in a copy in the original minutes, stored in our Google Drive under Meeting #4 13/Feb prepared by our Grounds Officer</i></p> <ul style="list-style-type: none"> • The Board reviewed the documents submitted for Grounds Development regarding maintenance & equipment, submitted prior to meeting • Board in favour for the position of the 2x batting cages at the end of the field • BM already started the BSUK Grant application, to be further reviewed by the Board
<p>4.7 Membership</p>	<p>4.7.1 Fees and Structure proposed by PW</p> <ul style="list-style-type: none"> • PW’s two proposals: <ul style="list-style-type: none"> a) ICENI/Warriors which includes Local Leagues or b) Just Local League <p>Both memberships include training. Each category has adult, student, and U17 prices</p> <ul style="list-style-type: none"> • Board discussed this and Tom & Phil came up with new proposals — one off payment of £200 Competitive (Iceni/Warriors with all Local League & Training) or £125 Just LL + Training • It is noted and emphasised that a starter/throw away of £25 LL only is important especially to beginners who have zero experience of baseball and have yet to decide whether they want to commit or not • The Board decided that this is yet to be established and will be decided for he AGM as memberships are ongoing now and are being paid



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<p>4.8 Update from Each Board Members</p>	<ul style="list-style-type: none"> • Equipment update from coaches — new baseballs, all-weather ones needed ASAP especially for LL <p>ACTION for DM:</p> <ul style="list-style-type: none"> -Purchase all-weather baseballs ASAP before LL starts <ul style="list-style-type: none"> • Grounds & Maintenance — LL captains utilities guy rotation <p>ACTION for BM:</p> <ul style="list-style-type: none"> Grounds keeping clinic -Schedule clinic ASAP -Purchase of a gazebo since trees are cut off and we need shade for members <ul style="list-style-type: none"> • LL meeting update from TT, numbers are down, remind captains to encourage players
<p>3.10 Any Other Business (AOB)</p>	<ul style="list-style-type: none"> • No AOB
<p>— End of Document —</p>	