



Norwich Icení Baseball Club

Committee Meeting #4 Minutes

Date: 28 August 2022

Time: 12:00 p.m.

Location: The Georgian Townhouse

Start time: 12:00PM

Attendees:

Present: Tom Thornhill, Chairman & Icení Captain (TT) Nichole Lim, Treasurer (NL) Phil Walmsley, Vice Chairman (PW), Ashley Waller, Warriors Captain (AW)

Apologies:

Rachael Burrough, Icení Queens Captain (RB)

4.1 Chair's welcome, apologies, introductions

4.1.1. TT welcome the committee to the meeting

4.2 Declarations of interest

4.2.1. TT declared that he is President of the British Baseball Federation and Chair of the East of England Baseball League. There were no other declarations.

4.3 Review of Previous Minutes

4.3.1. The Committee approved the minutes of the previous meeting.

4.4 Finance Accounts

4.4.1. NL presented the accounts to the Committee. NL noted that the club is in an extremely strong financial position pending the remaining payments for the Batting Cage as well as income from the Fall Local League and remaining Icení Membership payments.

4.4.2. As a result of NL's departure to the Czech Republic, the responsibilities of Treasurer were handed over to TT.

4.5 TT Update on Domains and Emails

4.5.1. TT updated the Committee on the new domain, website and Email. These assets were transferred from member Tom Lee's account to the club.

4.6 Committee Roles and Responsibilities Document

4.6.1. The Committee approved the draft of the Committee Roles and Responsibilities document.

4.7 Review and Approval of Drafted Norwich Icenis Constitution

4.7.1. The Committee approved the new draft of the Norwich Icenis Baseball Constitution.

4.7.2. TT added that he will adjust the safeguarding role to be able to include anyone from the club rather than just a single member from the Committee. The Committee agreed to this suggestion.

4.8 Approval of EGM (dated 5th November)

4.8.1. The Committee unanimously voted to call an Extraordinary General Meeting of the Membership to approve the new draft of the constitution at 9:45am on November 5th at the Maids Head Hotel.

4.9 Review of Required AGM Actions

4.9.1. The Committee reviewed the required actions of the committee in preparation for November's Annual General Meeting of the Membership.

4.9.2. NL will prepare the Annual Accounts and the 2023 Budget in preparation for the meeting as well as a financial report.

4.9.3. TT will prepare the AGM pack and do a call out for nominations for Board/Committee positions well in advance of the meeting.

4.9.4. The Committee agreed to conduct voting by a show of hands at the meeting.

4.10 Offseason Ground Maintenance

4.10.1. The Committee agreed to put out a call for volunteers to assist with winter ground maintenance after the end of the fall local league season. TT will put out an event on Spond.

4.11 AOB

4.11.1 End of Season Meal and Awards

The Committee agreed to look at venues for an end of season meal and awards. TT will propose an awards list and look at locations/dates.

End time: 1:10PM